



Check List for Hydrant Meter Rental

Instructions for completing forms for a Hydrant Meter

☐ Verify hydrant location with staff

☐ Customer Service Application

- To include all person(s) that need/require to be on CCSUD water account. (If you are not on the application, you will not be on the account and CCSUD will not be able to speak with you regarding any questions/concerns you may have.)

☐ Standard Service Agreement

☐ Photo ID's

- Must include all photo IDs for anyone listed on the Customer Service Application
- Acceptable proof of IDs include: Driver License, identification certificate, current United Stated passport, foreign passport, or current United States military identification.

☐ Applicable Fees

• Non- refundable Rental fee \$500	• Admin Fee \$50
• Deposit \$1,600	

In order to protect Crystal Clear Special Utility District (CCSUD) and CCSUD Customers and or CCSUD Potential/Prospective Customer, any and all agreements for services and work will be required to be in writing. This includes but not limited to any/all line/system extensions and line/system upgrades/improvements, regardless of the amount of the costs to the CCSUD Customers and/or CCSUD Potential/Prospective Customers. CCSUD does NOT and will NOT honor any alleged verbal agreements in regards to any/all projects/upgrades. All applications/agreements must include proper documentation and signatures of all parties involved or they will NOT be considered valid.

Please call Crystal Clear Special Utility District if you have any questions concerning this information, office hours Monday – Friday 7:00AM to 5:00PM.



Customer Service Application

Please Print:

Date: _____

Applicant or Company Name: _____

Service Location/Address: _____

Billing Contact

Billing Name: _____

Billing Address: _____

Email Address: _____

Check One: ☐ Paper Bill ☐ E-Bill ☐ Both

Phone: Home (____) ____-____ Driver License No: _____

Cell (____) ____-____

Construction Contact

Name of on-site contact person: _____

Phone: Home (____) ____-____

Cell (____) ____-____

What will be the primary usage of water? ☐ Residential ☐ Commercial ☐ Irrigation ☐ Other _____

Effective Date: _____

Signature

Date

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Ethnicity: ☐ Hispanic or Latino ☐ Not of Hispanic or Latino

Race: ☐ White ☐ Black or African American ☐ American Indian/Alaskan native

☐ Asian ☐ Native Hawaiian or Other Pacific Islander

Gender: ☐ Male ☐ Female



Standard Service Agreement

AGREEMENT made this _____ day of _____, 20____ between Crystal Clear Special Utility District, a District organized under the laws of the State of Texas (hereinafter called the District) and (Applicant) _____ (hereinafter called the Applicant).

The District shall sell and deliver water to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the District in accordance with the Rules and Regulations of the District as amended from time to time by the Board of Directors of the District.

The Applicant shall pay the District for service hereunder as determined by the District's Rules and Regulations and upon the terms and conditions set forth therein, a copy of which can be requested, Applicant acknowledge hereof by execution of this agreement. A copy of this agreement shall be executed before service may be provided to the Applicant.

X_____ All water shall be metered by meters to be furnished and installed by the District. The meter and/or wastewater connection is for the sole use of the Applicant or customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or sub meter water to any other persons, dwellings, businesses, or property, etc., is prohibited.

In the event the total water supply is insufficient to meet the needs of all the Customers, or in the event there is a shortage of water, the District may initiate the Emergency Conservation Program as specified in the District's Rules and Regulations. By execution of this agreement, the Applicant hereby shall comply with the terms of said program. The Applicant shall install at their own expense, a service line from the water meter to the point of use, including any customer service isolation valves and other equipment as may be specified by the District.

By execution hereof, the Applicant shall hold the District harmless from any and all claims for damages caused by service interruptions due to water line breaks by District or like contractors, tampering by other Customers/users of the District, normal failures of the system, or other events beyond the District's control.

The Applicant shall grant to the District permanent recorded easement(s) dedicated to the District for the purpose of providing reasonable rights of access and use to allow the District to construct, maintain, replace, upgrade, parallel, inspect, test and operate any facilities necessary to serve the Applicant as well as the District's purposes in providing system wide service for existing or future Customers.

X_____ By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant is a Customer. Said guarantee shall pledge any and all deposit fees against any balance due the District. Liquidation of said deposit fees shall give rise to discontinuance of service under the terms and conditions of the District's Rules and Regulations.



X_____ By execution hereof, the Applicant takes full responsibility for the hydrant/construction meter rented location. Applicant understands that it is their responsibility to remove the meter to prevent it from being damaged by weather and/or removed or locked to prevent theft of the meter and/or unauthorized water consumption. If the meter is damaged for failure to properly secure the meter to the hydrant, failure to remove or properly winterize the meter in freezing temperatures, or there is unauthorized consumption, I accept that I will be charged for the repair and/or replacement, including any water consumption charges and service fees as applicable.

By execution hereof, the Applicant agrees that non-compliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the District.

Any misrepresentations of the facts by the Applicant on any of the pages of this agreement shall result in discontinuance of service pursuant of the terms and conditions of the District's Rules and Regulations.

When the fire hydrant meter is no longer needed, a written request must be given to the Utility Billing Department to have the meter removed and the account closed.

State Law Requirement:

When filling a non-potable container or truck, there must be an air gap, twice the diameter of the fill pipe.

Signature

Date

Signature

Date



Non-Discrimination Statement

*This Institution is an Equal Opportunity Provider and Employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410, By fax (202) 690-7442, or email at program.intake@usda.gov.

District Use Only

☐ New Service ☐ Re-Install

Application Taken By: _____

Date of Application: _____

Account Number: _____

Amount Paid: _____

Date Paid: _____

Service Order Number: _____

☐ D.L. ☐ Customer Service Application

☐ Standard Service Agreement