



BOARD OF DIRECTORS MEETING

January 25, 2024

Minutes

In accordance with Chapter 551 of the Texas Government Code, Vernon's Annotated Civil Statutes, Section 31, notice is hereby given to the public that the Board of Directors for the CRYSTAL CLEAR SPECIAL UTILITY DISTRICT shall hold a meeting on the 25th of January, 2024, 6:30PM, at 2370 FM 1979 San Marcos, Texas. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below. Citizens may speak on items on the agenda below with a three-minute time limit under the rules adopted by the District. The District provides unrestricted access for the disabled.

President Mike Cox – Present	Vice-President Louis Upton – Present
Treasurer Robert Snipes – Absent	Secretary Allen Pooley – Present
Director Nick Reininger – Absent	Director Andrea Velasquez – Present
Director Donald A. Bosworth - Present	

Item 1. Open Meeting, Pledge of Allegiance and Invocation

President Cox opened the board meeting at 6:31PM and Secretary Bosworth provided the invocation.

Item 2. Board Member Items:

- a. Update/Discussion/Possible Action: Job descriptions (2024) – No action requested/No action taken
- b. Appointment of Director
 1. Statement of Officer (Place 6 & 7)

Director Velasquez read the Statement of Officer administered by Yesenia Marquez, CCSUD Office Manager, a Notary Public.

Director Upton read the Statement of Officer administered by Yesenia Marquez, CCSUD Office Manager, a Notary Public.

2. Oath of Office (Place 6 & 7)

Director Velasquez took the Oath of Office administered by Yesenia Marquez, CCSUD Office Manager, a Notary Public.

Director Upton took the Oath of Office administered by Yesenia Marquez, CCSUD Office Manager, a Notary Public.

- c. Board, Officers and Committees:

1. Election of Board of Officers (2024)

President: Director Bosworth nominated and move to approve Director Mike Cox as President. The motion passed.

Vice-President: Director Snipes nominated and move to approve Director Louis Upton as Vice-President. The motion passed.

Secretary: Director Bosworth nominated and move to approve Director Allen Pooley as Secretary. The motion passed.

Treasurer: Director Bosworth nominated and move to approve Director Robert Snipes as Treasurer. The motion passed.

2. Approval of CCSUD Committee Guidelines (2024)

Director Bosworth moved to approve the CCSUD Committee Guidelines (2024). Secretary Pooley seconded the motion. The motion passed.

3. Appointment of Committee Chairs and Members (2024)

Finance Committee: President Cox appointment for Committee Chair Treasurer Snipes, and members President Cox, Vice- President Upton, and Secretary Pooley.

Strategic Planning/Rules & Regulations Committee: President Cox appointment for Committee Chair Director Bosworth, and members Treasurer Snipes, Director Reininger and Vice-President Upton.

Administrative Committee: President Cox appointment for Committee Chair Vice-President Upton, and members Director Velasquez, and Secretary Pooley.

Director Bosworth moved to approve appointment of Committee Chairs and Members (2024) that President Cox appointed. Secretary Pooley seconded the motion. The motion passed.

4. Ad Hoc Committee Assignment (2024)

President Cox appointed Director Bosworth for Ad Hoc Committee Assignment (2024).

Item 3. Citizens or customers to be heard

- a. General Comments - No action requested/No action taken
- b. Agenda Item Specific- No action requested/No action taken

Item 4. Consent Agenda

- a. Approve Minutes November 16, 2023 Regular Board Meeting
- b. Approve Minutes December 14, 2023 Regular Board Meeting
- c. Approve October 2023 Financials/Investment Report
- d. Approve October 2023 Water Loss Reports
- e. Approve 2023 Monthly Report

Vice-President Upton moved to approve Consent Agenda as presented. Treasurer Snipes seconded the motion. The motion passed.

Item 5. Report on daily operations and related matters

- a. Update/Discussion/Possible Action: Accept CCSUD FY2022-2023 Annual Audit including required Single Audit

Director Reninger moved to approve the CCSUD FY2022-2023 Annual Financial Audit including the required Single Audit as presented. Secretary Pooley seconded the motion. The motion passed.

- b. Update/Discussion/Possible Action: SAMCO – Bond approval

Vice-President Upton moved to approve the authorize publication of notice of sale of notes designated “CRYSTAL CLEAR SPECIAL UTILITY DISTRICT COMBINATION WATER AND SEWER SYSTEM REVENUE NOTES, SERIES 2024”; AND OTHER MATTERS IN CONNECTION THEREWITH. Treasurer Snipes seconded the motion. Director Reininger abstains. The motion passed.

- c. Update/Discussion/Possible Action: CRWA Board of Managers: Approve Resolution

Director Bosworth approve the Resolution which would appoint Regina C. Franke, CCSUD General Manager, to the CRWA Board of Managers to finish the current term. Secretary Pooley seconded the motion. The motion passed.

- d. Update/Discussion/Possible Action: Administrative – No action requested/No action taken
- e. Update/Discussion/Possible Action: Developments – No action requested/No action taken
- f. Update/Discussion/Possible Action: M&S Report/CCSUD CIPs – No action requested/No action taken
- g. Update/Discussion/Possible Action: Finance – No action requested/No action taken
- h. Update/Discussion/Possible Action: CCN and Permitting

Moved to Executive Session.

- i. Update/Discussion/Possible Action: Water Rights/Water Sharing/Land Acquisition
 - 1. CRWA - No action requested/No action taken
 - 2. ARWA - No action requested/No action taken

Item 6. Board Member items

- a. Next regular meeting February 22, 2024 – No Objection
- b. Items for Future Agendas
 - 1. Irrigation Meters

Item 7. Executive Session

Close General Session: 8:00PM

Open Executive Session: 8:06PM

Close Executive Session: 9:23PM

Re-open General Session: 9:23PM

Item 8. Adjournment

President Cox adjourned the board meeting: 9:23PM

**NOTE: The Board reserves the right to retire into executive session concerning any of the other items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code). Consultation with Attorney pursuant to Texas Government Code Section 551.071.*

POSTED ON CCSUD WEBSITE/SOS WEBSITE/CCSUD January 19, 2024 @ 1:00PM CST By: Yesenia Marquez HB #3357



Board President Signature



Board Secretary Signature



Board President Printed



Board Secretary Printed

OR

Board Designee in absence of Board President

Board Designee in absence of Board Secretary